



Home Owners' Association Board of Directors

**June 21, 2018 Meeting Minutes
6:30pm at the Manchaca Fire Department**

Directors Present

Bob Thonhoff, James Brown, Christie Rath

Others Present

Cameron McDonald – Goodwin Management, Inc.

1. Minutes

May meeting minutes were approved by unanimous vote. Cameron will contact Shannon to get a signed copy for him and to Jamie for the website.

2. ACC Report

Pending

Friend- 12004 Edwards Hollow Run – Tree removal

Westmoreland- 11901 Edwards Hollow Run - Painting, Tree removal

Approved

Love- 3916 Lost Oasis Hollow – Fence

Tullia – 3712 Green Emerald Terrace – Pool deck replacement & outdoor kitchen

3. Homeowners' Comments and Concerns

None at this time

4. Property Manager's Report

The HOA has an account balance of \$47,846.34. Delinquency report provided. No unusual expenses. Warnings/violations report provided.

5. Old Business

- Oak wilt assessment - was scheduled for June 11, 2018. The BOD expects a report at the July meeting. Some other area HOAs have contacted Victoria for help initiating oak wilt assessments in their neighborhoods.
- Bob Thonhoff is drafting a letter to Aqua Texas re: sufficiency of fire hydrants in the neighborhood. May consider copying/signatures from neighboring fire chiefs.
- Board members discussed the contracts with Diamond Scape and Goodwin Management as well as our informal agreement with Travis County Sherriff Department.
 - The BOD approved Jamie pursuing a formal agreement with Travis County for patrolling services.
 - Cameron will re-request a scope of services provided from Diamond Landscape.
 - Cameron will prepare a scope of services document provided by Goodwin Management.

- The Estates of Shady Hollow sign on Green Emerald Terrace – the sign cannot be seen due to vegetation that cannot be reduced or removed. Christie Rath is exploring options to relocate and update the sign.

6. New Business

None at this time

7. Next Meeting

The next scheduled meeting is July 19, 2018 at 6:30 p.m. at the Manchaca Fire Department.

8. Meeting Adjourned

Minutes prepared by Christie Rath